



Paragon Conversion



Please send system feedback to support@sandicor.com

Paragon Setup Check List

- Respond to the email verification sent by Paragon.** Paragon takes their “email” function very seriously and has created an email verification to Opt In/Opt Out of MLS emails in accordance with the CAN-Spam Act of 2003. All subscribers will need to verify their email address. The system will send an email during the Preferences Setup to the email address on file, which requires a response back. ***This needs to be done prior to sending emails from Paragon!!!! If your email address is not correct, please contact your Service Center.***
- Review your Contacts & Searches imported to Paragon and make any needed corrections. Please delete any Contacts and Searches you no longer need!
- Review each of your searches to validate the search is returning the correct results for your client.
- Make any data corrections and save.
- Turn on the Auto Notify Process for those clients requesting emails from the MLS
- Turn off the Auto Notify Process within Tempo/Fusion so your clients don't receive emails from both systems.
- Tempo/Fusion CMAs, Netsheets and Custom Grids and Report layouts will not be transferred to Paragon. Please back up your information by logging into Tempo/Fusion and printing them and/or saving them as a PDF on your computer. Video help is available by going to **www.sandicor.com, Paragon, Tempo/Fusion How To's.**
- If you use Saved Searches in Realist Classic, we recommend that you document the criteria of your Saved Searches and recreate them in new Realist.
- Older versions of Windows, such as XP, cannot be upgraded to IE9. You can use an alternate browser such as Chrome, Firefox or Safari.