

Member Associations set their policies and reciprocal procedures. Reciprocal listing entries to CRMLS go through the Associations. Contact the Sandicor Reciprocal Department at Recip@Sandicor.com or 858-373-4012 for instructions for specific associations.

In order to reciprocate a listing with **CRMLS** through **Southwest Riverside Association of Realtors**, which is the Temecula Area Board:

- 1) You will need to get a Letter of Good standing from your current association:

North San Diego County Association of Realtors	760-734-3971
Pacific South West Association of Realtors	619-421-7811
San Diego Association of Realtors	858-715-8000

- 2) Complete the Reciprocal Fax, Reciprocal Agent Info, appropriate listing input form for your listing, and Credit Card Information : http://www.srcar.org/mls_forms.asp

The Listing input fee is \$50 as described in their paperwork.

Fax or email the completed forms to:

Southwest Riverside County AOR

26529 Jefferson Avenue

Murrieta, CA 92562

P: 951-894-2571

F: 951-572-3721

MLS@srcar.org Contact Person: Melissa

Recip Hours are 8 AM to 4:30 PM – Monday thru Friday.

If you plan to use a lockbox on the property, CRMLS requires the use of an electronic lockbox to be put on all properties within their MLS system. CRMLS uses the Supra lockbox system. Please contact the Southwest Riverside Association of Realtors regarding lockbox purchase or rental options. To operate a Supra lockbox, you will need a Supra key.

You can rent a Supra key through the Sandicor reciprocal department. You will need to bring a letter of good standing from your current association and a credit card to our office located at 5414 Oberlin Drive, Suite 150 San Diego 92121. We are open M-F, 9-4:30.

Supra will charge a \$50 activation fee plus the prorated key rental fee through February which is the end of Supra's annual billing cycle with Sandicor. The annual rent is \$198.16.

Additionally, Southwest Riverside Association will charge \$50 for 6 months to activate your key in their area.